

SOUTHFIELD PUBLIC SCHOOLS

PURCHASING OFFICE - John W. English Administrative Center
Martha Ritchie, Purchasing Manager
Cindy Martin, Secretary (248) 746-8518
24661 Lahser Road
Southfield, MI 48034 Fax (248) 746-8812



SOUTHFIELD PUBLIC SCHOOLS INVITATION TO BID Lockers

The Southfield Board of Education invites you to submit a bid to furnish the Southfield Board of Education with lockers for Brace Lederle School and the Southfield Regional Academic Campus. The scope of work includes relocating existing lockers in the modular classrooms at Southfield High School to Brace Lederle. Brace Lederle School is located at 18575 West Nine Mile, Southfield, MI 48075. Southfield Regional Academic Campus (SRAC) is located at 21705 Evergreen Road, Southfield, MI 48075. Southfield High School is located at 24675 Lahser, Southfield, MI, 48034.

All bids are to be delivered to:

Ms. Martha Ritchie
Purchasing Manager
Southfield Public Schools
24661 Lahser Road
Southfield, MI 48034

Bids are to be in a sealed envelope clearly marked " Lockers" and returned no later than 2:00 p.m. E.S.T., Monday, April 24, 2006, at which time the bids will be opened and publicly read. Bids must be submitted on the official FORM provided. The Board reserves the right to reject any and all bids. Late bids will not be accepted.

Bids must be accompanied by a satisfactory bid bond or verified check payable to Southfield Public Schools in the amount not less than five percent (5%) of the total bid.

All bidders must provide familial disclosure in compliance with MCL 380.1267 and attach this information to the bid. The bid shall be accompanied by a sworn and notarized statement disclosing any familial relationship that exists between the owner or any employee of the bidder and any member of the board, intermediate school board, or board of directors or the superintendent of the school district, intermediate superintendent of the intermediate school district, or chief executive officer of the public school academy. The [District](#) shall not accept a bid that does not include this sworn and notarized disclosure statement.

INSTRUCTIONS TO BIDDERS AND BID CONDITIONS

1. Bids are due and will be publicly read Monday, April 24, 2006, at 2:00 p.m. in the main lobby area of the J.W.E. Administration Building, 24661 Lahser Rd, Southfield, MI 48034
2. Bids are to be submitted on official form in sealed envelopes, clearly marked: "Lockers."
3. The Board reserves the right to reject any and all bids or waive any part thereof.
4. Federal, state or local taxes are NOT to be included in price.
5. Any questions are to be directed to the Purchasing Manager, Martha Ritchie, 248. 746-8519.
6. Faxed bids will not be accepted.
7. Bids to remain firm for sixty days from due date.
8. Sealed proposals are solicited from all possible suppliers as outlined in the specifications. The district is seeking lockers manufactured by Republic Storage Systems Inc. but will consider alternates if deviations from specifications are minor and if all deviations are properly outlined on an attached sheet, failure to outline all deviations may be grounds for rejection of your bid. The decision of the Southfield Public Schools, acting through the Purchasing Manager, or her authorized representative, shall be final as to what constitutes acceptable deviations from specifications.
The Southfield Public Schools will consider any alternates submitted, but reserve the right to reject low bids, which are not considered equal. A sample of the alternate bid must be made available upon request for examination.
9. 5% Bid Bond: A certified check or bank draft payable to Southfield Public Schools, or a satisfactory bid bond executed by the bidder and a surety company in the amount equal to not less than five percent of the maximum bid amount shall be submitted with each proposal.
10. The successful Bidder shall provide a Performance Bond and a Labor and Material Payment Bond covering the faithful performance of the Contract and payment of all obligations arising there under, each in the amount of one hundred percent (100%) of the contract amount. The cost of such bonds shall be included in the Bid.
11. **INSURANCE REQUIREMENTS:** The contractor will secure and maintain during the term of the contract insurance from and insurance company authorized to do business in the State of Michigan that will protect the School district from all liability (public liability, personal injury and property damage) claims which may arise from operations under the contract. The contractor may not start work until evidence of all required insurance has been submitted and approved by the school district. The contractor must cease work if any of the required insurance is canceled or expires. Three (3) copies of certificates of insurance shall be submitted to approved by the school district prior to the execution of the contract.

The Certificate shall specifically name the school district as an additional insured party.

The certificates must contain the agreement of the insurance company notifying the school district in writing ten (10) days prior to any cancellation or material alteration of the policy. The limits of insurance shall not be less than the following:

- A. Workers Compensation Insurance in the amount required by Michigan Law.
 - General Liability:
 - Bodily Injury and Property Damaged Combined
 - Each occurrence \$500,000.00
 - Aggregate \$1,000,000.00
 - Personal Injury \$500,000.00

12. INSPECTION OF WORKSITE:

Before submitting a bid, each bidder shall inspect the site of the proposed work to arrive at a clear understanding of the conditions under which the work is to be done. He will be held to have compared the premises with the specifications, and to have satisfied himself as to all conditions affecting the execution of the work. Claims for extra payments based on lack of knowledge of existing circumstances will not be allowed. Contact Martha Ritchie 248.746.8519 to arrange inspection of worksite.

13. Prices bid must include all delivery and handling and installation charges.

14. The responsibility of delivering bids to the Southfield Public Schools rests entirely with the bidder, notwithstanding delays resulting from postal handling or any other reasons. Late bids will not be accepted.

15. No proposal, bid, order, specification, or acceptance may be changed or varied by verbal agreement, and all orders are accepted only under the provisions set forth in the specification and on the purchase order.

16. Award - The Southfield Board of Education reserves the right to make an award to the lowest responsible net bidder and to reject bids which do not meet specifications.

17. Warranty - All parts and workmanship shall be fully guaranteed against defect in performance, materials and construction a minimum of ten (10) years of actual use. Bidder to state length of warranty in proposal.

18. Bidder to supply the names, addresses, and phone numbers of three school districts where they have supplied lockers in the past.

19. Color to be determined after bid award.

20. Upon award of the Contract the Contractor shall submit to the Owner a fully executed Compliance with School Safety Initiative Legislation Affidavit and shall comply by the requirements therein. The School Safety Initiative legislation Affidavit of Bidder is included in this bid document

**Southfield Public Schools
Invitation to Bid: Lockers
Specifications**

1. Scope of Work:

This bid includes the following:

Brace Lederle School

Tear out, removal and disposal of all existing 547 hallway lockers at Brace Lederle. Replace the torn out lockers with 311 existing lockers located in the modular classrooms at Southfield High School and 236 new lockers. 72 inch lockers to be installed in recessed wall areas after locker tear out. 60 inch lockers to be installed in hallways along with lockers from Southfield High School for uniform appearance. District will paint walls after tear out behind existing 72" lockers against walls before 60" lockers are installed. Vendor to notify district when tear out is complete.

Tear out 311 frames of Republic lockers from the Modular Classrooms at Southfield High School. Replace all individual sloping tops with standard flat tops (continuous style slope tops to be added at re-install date). Prep lockers and reconfigure groups for re-installation at Brace Lederle School.

Furnish and install an additional 236 new steel lockers, accessories and finish metal trim as detailed in specifications. Wood furring, blocking or trim may be required
Included in the additional 236 is one ADA compliant locker to be furnished and installed.

Southfield Regional Academic Campus (SRAC)

Furnish and install 83 12x15x 60 new Republic 60" quiet lockers. Color to match existing lockers at SRAC. Lockers to be installed in Main hallways as indicated on attached floor plan. (page 13) If the 83 lockers cannot fit in the first hallway indicated the remaining lockers to be placed in the hallway labeled "Alternate 1". Please note that lockers are not to be placed in mural area in Main hallway entrance.

Lockers in all locations are for use by one student. Students will not be sharing lockers.

2. General Specifications

Shop Drawings of SRAC and Brace Lederle: Vendor to submit drawings showing locker types, sizes and quantities, including all necessary details relating to anchoring, trim installation and relationship to adjacent surfaces.

Numbering: The locker numbering sequence shall be provided by the approving authority and noted on the approved drawings returned to the locker contractor.

All lockers to have BUILT-IN COMBINATION LOCKS: Key controlled, 3 number dialing combination locks; capable of at least 5 combination changes made automatically with a control key. Add to existing series.

Lock Combination Listings and Master Keys: Deliver directly to the owner's representative.

UNIFORMITY: Provide each type of metal locker as produced by a single manufacturer, including necessary accessories, fittings and fasteners. Lockers to be Republic Steel or equal as determined by purchasing manager.

JOB CONDITIONS: Do not deliver metal lockers until building is enclosed and ready for locker installation. Protect from damage during delivery, handling, storage and installation.

COLOR: Doors and exposed body parts shall be finished in colors selected from Republic's collection of twenty-five colors. Brace Lederle lockers to be Midnight Blue. SRAC locker color to match existing lockers. Non-exposed body parts shall be finished in #83 Decorator Tan.

ZEE Bases: Bidder to examine existing conditions at Brace Lederle and SRAC. Most areas have bases on which to install lockers. Vendor to provide and install Zee bases per manufacturer specifications where necessary for uniform height of lockers. Bases finish to match locker color.

Vendor to supply continuous metal ZEE base at height to match existing school base for uniform appearance of lockers. Bases to be flanged outward at top for support of lockers and inward at the bottom for anchoring to the floor and to provide a toe space in front and concealed flange for floor anchoring at the rear. Lengths shall be as long as practical with reinforced hairline joints. Bases shall be finished to match lockers.

This project to be completed as soon as possible and before July 28, 2006. Bidder to state completion date in proposal.

INSTALLATION: Lockers must be installed in accordance with manufacturer's approved drawings and assembly instructions. Installation to be level and plumb with flush surfaces and rigid attachment to anchoring surfaces. Space fasteners at 36" O.C. or less as recommended by manufacturer. Use fasteners appropriate to load and anchoring substratum. Use reinforcing plates wherever fasteners could distort metal. Various trim accessories where required such as sloping tops, fillers, bases, recessed trim, etc., shall be installed using concealed fasteners. Flush, hairline joints are provided at all abutting trim parts and at adjoining surfaces. For user safety all Republic lockers must be secured to the wall and/or floor prior to use.

ADJUSTMENT: Upon completion of installation, inspect lockers and adjust as necessary for proper door and locking mechanism operation. Touch up scratches and abrasions with factory supplied paint to match original finish.

3. Brace Lederle Specifications

REPUBLIC "STANDARD" LOCKER SPECIFICATIONS

Lockers

Style: Single tier

Type: Republic Standard style

Size: 12" x 12" x 72"

Color: 61 Midnight Blue

No. of Locker Frames: 166

No. of Locker Openings: 166

Style: Single tier

Type: Republic Standard style

Size: 12" x 12" x 60"

Color: 61 Midnight Blue

No. of Locker Frames: 69

No. of Locker Openings: 69

FABRICATION - GENERAL:

MATERIAL: All major steel parts shall be made of mild cold rolled steel, free from imperfections and capable of taking a high grade enamel finish.

FINISH: Surfaces of the steel shall be thoroughly cleaned and phosphatized in a seven-stage process. All parts shall then be finished with a heavy coat of enamel baked on at 300 degrees for 30 minutes.

CONSTRUCTION: Lockers shall be built on the unit principle; each locker shall have an individual door and frame, an individual top, bottom, back and shelves with common intermediate uprights separating units.

DOOR FRAMES: Door frames shall be 16 gauge formed into 1" wide face channel shapes with a continuous vertical door strike integral with the frame on both sides of the door opening. Double, triple or four tier locker cross frame members shall be 16 gauge channel shaped securely welded to vertical framing members to ensure a square and rigid assembly. Intermediate cross frame members not required on box lockers.

DOORS: Shall be 16 gauge or 18 gauge steel for short or narrow doors as required by manufacturer's design, formed with a full channel shape on the lock side to fully conceal the lock bar, channel formation on the hinge side and right angle formation across the top and bottom. Single tier doors 60" and 72" in height and 18" and wider

shall have a diagonal reinforcing angle welded to inner surface. Locker doors shall be ventilated by louvers on the face of each door, top and bottom.

All locker doors shall have the manufacturer's standard louver arrangement.

PRE- LOCKING DEVICE: All "tiered" lockers shall be equipped with a positive automatic pre-locking device whereby the locker may be locked while door is open and then closed without unlocking and without damaging locking mechanism.

LATCHING: Latching shall be a one-piece, pre-lubricated spring steel latch, completely contained within the lock bar under tension to provide rattle-free operation. The lock bar shall be of pre-coated, double-channel steel construction. The lock bar shall be securely contained in the door channel by self-lubricating polyethylene guides that isolate the lock bar from metal-to-metal contact with the door. There shall be three latching points for lockers over 42" in height and two latching points for all tiered lockers 42" and under in height. The lock bar travel is limited by contacting resilient high-quality elastomeric cushioning devices concealed inside the lock bar. Frame hooks to accept latching shall be of heavy gauge steel, set close in and welded to the door frame. Continuous vertical door strike shall protect frame hooks from door slam damage. The impact caused by the door closing shall be absorbed by a soft rubber silencer which is to be securely installed on each frame hook.

HANDLES: A non-protruding 14 gauge lifting trigger and slide plate shall transfer the lifting force for actuating the lock bar when opening the door. The exposed portion of the lifting trigger shall be encased in a molded ABS thermoplastic cover that provides isolation from metal-to-metal contact and be contained in a formed 20 gauge stainless steel recessed pocket. This stainless steel pocket shall contain a recessed area for the various lock types available and a mounting area for the number plate.

HINGES: Hinges shall be 2" high, 5-knuckle, full loop, tight pin style, securely welded to frame and double riveted to the inside of the door flange. Locker doors 42" high and less shall have two hinges. Doors over 42" high shall have three hinges.

BODY: The body of the locker consists of 24 gauge upright sheets, backs, tops, bottoms and shelves. Tops, bottoms and shelves are flanged on all four sides; backs are flanged on two sides. Uprights shall be offset at the front and flanged at the rear to provide a double lapped rear corner. All bolts and nuts shall be zinc plated.

INTERIOR EQUIPMENT: Single tier lockers over 42" high shall have one hat/book shelf. Other tiered lockers do not require shelves. All single, double and triple tier lockers shall have one double prong back hook (single prong in 9" width) and two single prong wall hooks in each compartment. All hooks shall be made of steel, formed with ball points, zinc-plated and attached with two bolts or rivets. Lockers under 20" high are not equipped with hooks.

RECESS TRIM: 3" face recess trim shall be provided around all wall recessed lockers. Trim shall be furnished in lengths as long as practical and attached to lockers with concealed clips. Corner caps shall be integral with jamb trim. Cover plates at splices and corners and/or exposed fasteners will not be accepted. Trim shall be finished to match lockers.

FILLERS: Locker manufacturer to provide necessary filler(s) for a complete assembly. Fillers shall be finished to match lockers.

CONTINUOUS SLOPING TOPS: Lockers shall be provided with continuous sloping tops formed from 20 gauge sheet steel with a slope that has a rise equal to 1/3 the locker depth (approximately 18 degrees). Tops shall be provided in lengths as long as practical and provided with slip joints and concealed fasteners at splice locations. Necessary end panels (or hip ends) and mitered corners shall be provided. Tops shall be finished to match lockers. Where used, sloping tops should extend past the back of the lockers to the wall, approximately 13 1/2" due to existing base and furring conditions.

NUMBER PLATES: Each locker shall have a polished aluminum number plate with black numerals not less than 1/2" high. Plates shall be attached with rivets to the lower surface within the recessed handle pocket.

ASSEMBLY: Assembly of all locker components shall be accomplished by the use of zinc plated, low round head, slotless, fin neck machine screws with hex nuts, producing a strong mechanical connection.

4. Brace Lederle ADA Compliant Locker specifications

Furnish and install new steel ADA compliant locker accessories and finish meal trim as indicated in specifications.

LOCKER:

Corridor Locker Style: Single tier

Type: Republic Standard style

Size: 12" x 12" x 72"

Color: # 61 Midnight Blue

No. of Locker Frames: 1

No. of Locker Openings: 1

FABRICATION - GENERAL:

MATERIAL: All major steel parts shall be made of mild cold rolled steel, free from imperfections and capable of taking a high grade enamel finish.

FINISH: Surfaces of the steel shall be thoroughly cleaned and phosphatized in a seven-stage process. All parts shall then be finished with a heavy coat of enamel baked on at 300 degrees for 30 minutes.

CONSTRUCTION: Lockers shall be built on the unit principle - each locker shall have an individual door and frame, individual top, bottom, back and shelves with common intermediate uprights separating compartments. Assembly fasteners shall be zinc plated, low round head, slotless, fin neck machine screws with hex nuts. Bolt or rivet heads shall not be exposed on faces of doors or frames.

DOOR FRAMES: Door frames shall be 16 gauge formed into 1" wide face channel shapes with a continuous vertical door strike integral with the frame on both sides of the door opening. Double, triple or four tier locker cross frame members shall be 16 gauge channel shaped securely welded to vertical framing members to ensure a square and rigid assembly. Intermediate cross frame members are not required on box lockers.

DOORS: Doors shall be 16 gauge or 18 gauge steel for short or narrow doors as required by manufacturer's design, formed with a full channel shape on lock side to fully conceal the lock bar, channel formation on the hinge side and right angle formations across the top and bottom. Single tier doors 60" and 72" in height and 18" or wider shall have a diagonal reinforcing angle welded to the inner surface. A decal with the international symbol of accessibility shall be applied to the face of the locker door.

LOCKING DEVICE: All tiered lockers shall be equipped with a positive automatic pre-locking type, whereby locker may be locked while door is open and then closed without unlocking and without damaging locking mechanism.

LATCHING: Latching shall be a one-piece, pre-lubricated, spring steel latch completely contained within the lock bar under tension to provide a rattle-free operation. The lock bar shall be of pre-painted, double-channel steel construction. The lock bar shall be securely contained in the door channel by self-lubricating polyethylene guides that isolate the lock bar from metal-to-metal contact with the door. There shall be three latching points for lockers over 42" in height and two latching points for all tiered lockers 42" and under in height. The lock bar travel is limited by contacting resilient elastomeric cushioning devices concealed inside the lock bar.

RECESSED HANDLE: A non-protruding 14 gauge lifting trigger and slide plate transfer the lifting force for actuating the lock bar when opening the door. The exposed portion of the lifting trigger shall be encased in a molded ABS thermoplastic cover that provides isolation from metal-to-metal contact and be contained in a formed 20 gauge stainless steel. This stainless steel pocket shall contain a recessed area for the various lock types and a mounting area for the number plate.

HINGES: Hinges shall be 2" high, 5-knuckle, full loop, tight pin style, securely welded to frame and double riveted to the inside of the door flange. Locker doors 42" high and less shall have two hinges. Doors over 42" shall have three hinges.

BODY: The body of the locker shall consist of 24 gauge upright sheets, backs, tops, bottoms and shelves. Tops, bottoms and shelves are flanged on all four sides; backs are flanged on two sides. Uprights shall be offset at the front and flanged at the rear to provide a double lapped rear corner.

INTERIOR EQUIPMENT:

Parallel Reach Requirement

All single tier lockers shall have a hat/book shelf and coat hooks located no more than 54" off the finished floor. One additional shelf shall be placed near the bottom of the locker so that it is no lower than 9" above the finished floor.

Forward Reach Requirement

All single tier lockers shall have a hat/book shelf and coat hooks located no more than 48" off the finished floor. One additional shelf shall be placed near the bottom of the locker so that it is no lower than 15" above the finished floor.

All single, double and triple tier lockers shall have one double prong back hook (single prong in 9" width) and two single prong wall hooks in each compartment. All hooks shall be made of steel, formed with ball points, zinc-plated and attached with two bolts or rivets.

NUMBER PLATES: Each locker shall have a polished aluminum number plate with black numerals not less than 1/2" high. Plates shall be attached with rivets to the lower surface within the recessed handle pocket.

PLACEMENT OF LOCKER:

Locker shall be placed in a location at least 24" away from any wall or other obstacle and have a minimum clear floor space of 30"x48" with a 10" minimum for door swing. The area in front of the locker must be clear within a 60" diameter turning circle to allow for unobstructed access.

COLOR: Doors and exposed body parts shall be finished in (# 61 Midnight Blue). Non-exposed body parts shall be finished in #83 Decorator Tan.

ASSEMBLY: Assembly of all locker components shall be accomplished by the use of zinc plate, low round head, slotless fin neck machine screws with hex nuts, producing a strong mechanical connection.

5. Southfield Regional Academic Campus Specifications

REPUBLIC "QUIET" LOCKER SPECIFICATIONS

Corridor Locker Style: Quiet

Configuration (Tier):

Size: 12x15x60

Color: To match existing lockers at school

No. of Locker Frames: 83

No. of Locker Openings: 83

FABRICATION

MATERIAL: All major steel parts shall be made of mild cold rolled steel, free from imperfections and capable of taking a high grade enamel finish.

-Alternate: Specified locker components shall be manufactured from Galvannealed steel and finished by manufacturer's standard process.

FINISH: Surfaces of the steel shall be thoroughly cleaned and phosphatized in a seven-stage process. All parts shall then be finished with a heavy coat of enamel baked on at 300 degrees for 30 minutes.

CONSTRUCTION: Lockers shall be built on the unit principle-each locker shall have an individual door and frame, an individual top, bottom, back and shelves with common intermediate uprights separating units.

DOOR FRAMES: Shall be 16 gauge formed into deep, 1" face channel shapes with a continuous vertical door strike integral with the frame on both sides of the door opening. Double, triple or four tier locker cross frame

members shall be 16 gauge channel shaped securely welded to vertical framing members to ensure a square and rigid assembly.

DOORS: Doors shall be 16 gauge or 18 gauge steel for short or narrow doors as required by manufacturer's design, formed with a full channel shape on lock side to fully conceal the lock bar, channel formation on the hinge side and right angle formation across the top and bottom. Single tier doors 60" and 72" in height and 18" and wider shall have a diagonal reinforcing angle welded to the inner surface. Ventilation consists of full perimeter opening.

PRE-LOCKING DEVICE: All "tiered" lockers shall be equipped with a positive automatic pre-locking type, whereby the locker may be locked while door is open and then closed without unlocking and without damaging locking mechanism.

LATCHING: Latching shall be one-piece, pre-lubricated, spring steel latch completely contained within the lock bar under tension to provide rattle-free operation. The lock bar shall be securely contained in the door channel by self-lubricating polyethylene guides that isolate the lock bar from metal-to-metal contact with the door. There shall be three latching points for lockers over 42" in height and two latching points for all tiered lockers 42" and under in height. The lock bar travel is limited by contacting resilient elastomeric cushioning devices located inside the lock bar. Frame hooks to accept latching shall be of heavy gauge steel, set close in and welded to the frame. Continuous vertical door strike shall protect frame hooks from door slam damage. The impact caused by the door closing shall be absorbed by a soft rubber silencer which is to be securely installed on each frame hook.

HANDLES: A non-protruding 14 gauge lifting trigger and slide plate shall transfer the lifting force for actuating the lock bar when opening the door. The exposed portion of the lifting trigger shall be encased in a molded ABS thermoplastic cover that provides isolation from metal-to-metal contact and be contained in a formed 20 gauge stainless steel recessed pocket. This stainless steel pocket shall contain a recessed area for the various lock types available and a mounting area for the number plate.

HINGES: Hinges shall be 2" high, 5-knuckle, full loop, tight pin style, securely welded to frame and double riveted to the inside of the door flange. Locker doors 42" high and less shall have two hinges. Doors over 42" high shall have three hinges.

BODY: The body of the locker shall consist of 24 gauge upright sheets, backs, tops, bottoms and shelves. Tops, bottoms and shelves shall be flanged on all four sides; backs are flanged on two sides. Uprights shall be offset at the front and flanged at the rear to provide a double lapped rear corner.

INTERIOR EQUIPMENT: Single-tier lockers over 42" high shall have one hat/book shelf. Other tiered lockers do not require shelves. All single, double and triple tier lockers shall have one double prong back hook (single prong in 9" width) and two single prong wall hooks in each compartment. All hooks shall be made of steel, formed with ball points, zinc-plated and attached with two bolts or rivets. Lockers under 20" high are not equipped with hooks.

NUMBER PLATES: Each locker shall have a polished aluminum number plate with black numerals not less than 1/2" high. Plates shall be attached with rivets to the lower surface within the recessed handle pocket.

ASSEMBLY: Assembly of all locker components shall be accomplished by the use of zinc plated, low round head, slotless, fin neck machine screws with hex nuts, producing a strong mechanical connection.

SOUTHFIELD PUBLIC SCHOOLS
BRACE LOCKERS OFFICIAL BID FORM

We agree to furnish and install lockers as specified for:

\$ _____

Warranty: _____

Project completion date: _____

I certify that this bid meets or exceeds all specification contained in the Southfield Public Schools Invitation to Bid "Lockers 2006".

Company Name:	_____		
Address:	_____		

Authorized Signature:	_____		
Name/Title:	_____		
Phone Number:		Fax:	
Cellular Number:		Date:	

**Southfield Public Schools
Sworn and Notarized Familial Disclosure Statement**

All bidders must provide familial disclosure in compliance with MCL 380.1267 and attach this information to the bid. The bid will be accompanied by a sworn and notarized statement disclosing any familial relationship that exists between the owner or any employee of the bidder and any member of the Southfield Public Schools Board of Education or the Superintendent of Southfield Public Schools. The District will not accept a bid that does not include this sworn and notarized disclosure statement.

The following familial relationship exists between the owner or any employee of the bidder and member of the Southfield Public Schools Board of Education or the Superintendent of Southfield Public Schools.

	Owner/Employee Name	Related to:	Relationship
1.	_____	_____	_____
2.	_____	_____	_____
3.	_____	_____	_____
4.	_____	_____	_____
5.	_____	_____	_____

Attach additional pages if necessary to disclose familial relationship.

There is no familial relationship that exists between the owner and any employee of the bidder and any member of the Southfield Public Schools Board of Education or the Superintendent of Southfield Public Schools.

Bidder's Firm Name_____

By (Signature)_____

Printed Name & Title _____

Subscribe and sworn before me this_____ Day of _____, 20__ a Notary Public

In and for _____ County

(Signature)

NOTARY PUBLIC

My Commission expires_____

SEAL

SOUTHFIELD PUBLIC SCHOOLS

John W. English Administrative Center
24661 Lahser Road
Southfield, MI 48034



AFFIDAVIT OF BIDDER (Compliance with School Safety Initiative Legislation)

The undersigned, the owner of authorized office of _____ (the bidder), certified to Southfield Public Schools that any and all persons who will work directly or indirectly for the Bidder, including, but not limited to, Bidder's employees, agents, vendors, subcontractors or consultants, and who will work at or on any School District property, have been fingerprinted, have provided criminal background checks from the State Police and FBI and have not been convicted of any "listed offenses."¹

Additionally, the Bidder warrants and represents to the School District that he/she shall at all times be in compliance with MCL 380.1230, 380.1230a, 380.1230c, 380.1230d. The Bidder further warrants and represents that all persons who will work directly or indirectly for the Bidder, including, but not limited to, Bidder's employees agents, vendors, subcontractors or consultants, and who will work at or on any School District property, shall at all times be in compliance with MCL 380.1230, 380.1230a, 380.1230c, 380.1230d and 380.1230g. In this regard Bidder agrees, without limitation, to report within 3 business days to the School District when any such person is charged with a crime listed in Section 1535a(1) of the Revised School Code² or a substantially similar law, and to immediately report to the School District if that person is subsequently convicted, plead guilty or plead no contest to that crime.

BIDDER:

By: _____

Its: _____

STATE OF MICHIGAN

COUNTY OF _____)

This instrument was acknowledged before me on the _____ day of the _____, 200____, by

_____.

Notary Public

County, Michigan

My Commission Expires: _____

Acting in the County of: _____

¹The term listed offenses means those defined in section 2 of the Sex Offenders Registration Act (SORA), MCL 28.722.

²MCL380.1525a(1).

Southfield Regional Academic Campus
21705 Evergreen Road
Southfield MI 48075

